

## AGREEMENT FOR SENDING INVOICES IN THE ELECTRONIC FORM

DATED \_\_\_\_\_

between

**Invoice Receiver:** PMP Rolls & Service Spółka z ograniczoną odpowiedzialnością

Address: ul. Bydgoska 1, 86-105 Świecie, Poland

VAT No.: PL5590004259

and

**Invoice Sender:** \_\_\_\_\_

Address: \_\_\_\_\_

VAT No.: \_\_\_\_\_

### Accepting invoices in the electronic form

The present agreement is based on the Goods and Services Tax Act (i.e. Acts. Laws from 2011 nr 177, pos. 1054 with amendments) of 11 March 2004, which enables sending invoices in the electronic form. In the article 2 point 31 the Act specifies the definition of an invoice, which is construed as a document in a paper form or electronic form including the data required by the Act and the regulations issued on its basis and in the article 2 point 32 defines an electronic invoice as the invoice issued and received in any electronic format. According to the article 106 section 1 of the abovementioned Act, sending electronic invoices requires acceptance of the invoice receiver.

**PMP Rolls & Service Sp. z o.o. declares that he or she accepts sending electronic invoices issued by the Invoice Sender in accordance with the applicable regulations.**

The Invoice Sender undertakes to send invoices, correcting invoices, and duplicates of such invoices in the PDF format (Portable Document Format). One electronic message can contain only one invoice.

The relevant address for sending invoices by the Invoice Sender: **faktury.pmprs@pmpgroup.com**

The Invoice Sender declares that invoices should be sent from the following email address:

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Sending invoices to an email address other than the address advised to send invoices in the present agreement is not in any case a delivery of invoices in the electronic form. The Parties of the agreement undertake to use email with an encrypted connection and to inform in writing with a 2 days' notice about the change of the abovementioned email addresses.

**The Invoice Sender guarantees the authenticity of the origin and integrity of the content of the invoice.**

The Invoice Receiver can withdraw the acceptance of sending invoices in the electronic form. In the case of withdrawal of the acceptance, the Invoice Sender loses the right to send invoices in the electronic form to the Invoice Receiver from the first day of the month following the month in which the Invoice Sender received from the Invoice Receiver the written notice about the withdrawal of the acceptance.

The Invoice Sender and Receiver undertake to keep the invoices in the electronic memory until the date of expiration of tax liability.

**The Invoice Receiver**

**The Invoice Sender**

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*date, the signature of the authorized person*

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*date, the signature of the authorized person*

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*the company stamp*

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*the company stamp*